



PARENT PACKET

Thank you for choosing Imaginations “Kidz Zone’ Summer Camp this year for your camper/s. Our staff is so excited about having your camper/s attend and take part in the wide variety of activities, crafts, cooking projects and field trips. Your activity fee will cover the cost of their camp T-shirt, all guest speakers and programs, the three major field trips and the cost of transportation. To make certain your camper/s has a great time, please review this packet and pay close attention to the items in bold.

Daily Drop Off and Pick Up

For the safety of all camper/s we ask that you walk your camper/s to the Kidz Zone room when dropping off. This insures they have been placed in the care of a staff member. Inside the door you will find sign in/sign out sheets for you to complete daily. ***Please do not leave children unattended at any time!*** Only adults listed on your Pick Up List may receive your camper/s at pick-up time. Please ask them to have a driver’s license available for verification.

Activity Schedule

This schedule will be provided at the beginning of camp. The schedule is subject to change in the event of inclement weather, scheduling conflicts or cancellation of a program. Most activities will be scheduled in 45 minute blocks.

Absences/Tardiness and Early Pick Ups

If your camper is going to be absent on a scheduled day we ask that you call the office by 9:00am. If your camper is going to be later than 9:00am we ask that you call us with an expected time so we know whether to include them in our lunch count.

NO CALL...NO LUNCH. If your camper is going to be picked up early we ask that you alert the counselor.

Field Trips

The cost of all the field trips is included in their Activity Fee. All campers (if a scheduled day) are required to go on off campus field trips (see calendar); **there will be no alternative activities scheduled on field trip days.** Transportation for all field trips will be provided by a private bus service which is approved by state licensing. Lunch will be provided by Imaginations. All campers must arrive no less than 30 minutes prior to the departure of a field trip. No camper can be picked up or dropped off at a field trip by a family member, friend, etc.

Personal Items *(Please label all personal belongings)*

What to Bring

- Comfortable clothing **NO FLIP FLOPS** (shorts, gym shoes, T-Shirt)
- Water bottle
- Towel, swimsuit, continuous spray sunscreen (must have an Administration of Medication form completed for sunscreen)
- Backpack for personal belongings
- Hat (optional)

What Not to Bring

- Toys
- Jewelry
- Radios, Walkman's, iPods, iPads
- Cell Phones
- Gum, Candy, other Food
- Anything you deem valuable and/or irreplaceable

Camp Shirts

One camp shirt will be included in your Activity Fee. Camp T-Shirts must be worn on field trip days. The T-shirts help us to identify members of our group when off campus.

Illness

If any child shows symptoms of illness, parents will be notified and required to come pick them up per the Imaginations Parent Handbook. Imaginations at Work will only provide medication if it is required for a "life-threatening illness" or for behaviors that have been diagnosed by a licensed physician.

Meals

Breakfast, lunch and an afternoon snack are provided every day for each camper. If your child is allergic to certain foods or cannot eat specific foods please inform the Director.

Communication

Be sure to check your camper's mailbox daily for communication from the counselors and/or the office. The bulletin board/whiteboard outside Kidz Zone will also be important to check daily for any updates.

Groups

Campers will be divided into groups according to their age. The size and age span of the groups is to be determined by the number and ages of children enrolled.

Summer Bridging

If your camper is in need of some additional help with a particular area of study please complete the form in the packet and return. We will do our best to schedule some time either with a counselor or a buddy to work with your camper.

TENTATIVE SCHEDULE

TIME	ACTIVITY
6:30-7:30	Arrival/Free Time
7:30-8:30	Breakfast/Centers
8:30-9:00	Morning Meeting
9:00-9:15	Transitions/Restroom
9:15 -10:00	Group Time with Counselor
10:00-10:45	Outside Activity
10:45-11:00	Character Counts
11:00-11:45	Summer Bridging Activities
11:45-12:00	Restroom/Handwashing
12:00-1:00	Lunch
12:45-1:15	Special Project
2:00-2:45	Teacher Directed Activity
2:45-3:30	Centers/Restroom
3:30-4:15	Snack
4:15-5:00	Outside
5:00-6:00	Free Time/Cleanup